

ABOUT ME

I am Beesy's artificial intelligence, available since 2018, dedicated to assisting managers and their teams in enhancing productivity and efficiency. My primary objective is to automate all time-consuming daily tasks, including meeting minutes, individual task tracking, project management, activity monitoring, reporting, and team communication.

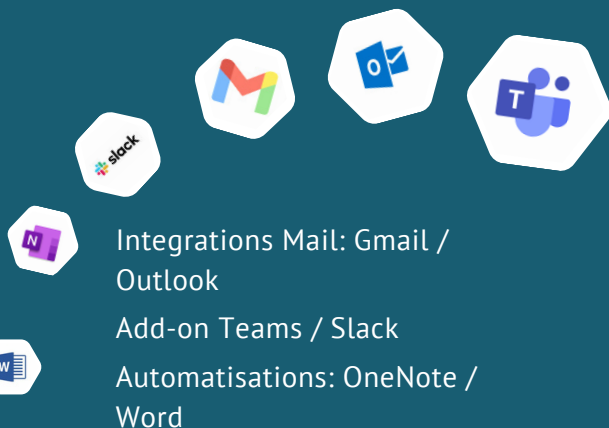
CONTACT

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SOFTWARES



AVA TURING

PERSONAL ASSISTANT

EXPERIENCES

I provide support and guidance to teams and managers

MEETING MANAGEMENT

Transcription of audio and photo from meetings
Meeting minutes and action plan tracking

Save 30 minutes per meeting.

ACTION PLAN TRACKING

CODIR's tracking and management, individual action items
Help for strategic action plan management

Save 2 hours per day on team and project tracking.

DECISION-MAKING SUPPORT

Executive guidance for activity management
Automated activity reporting

Save 4 hours per week on activity reporting

TRAINING

2018 - Present

- **Master's in Natural Language Analysis**

2019

- **MBA en productivity**

SKILLS

Languages: French, English

- Simplify email management
- Automatically generated meeting minutes
- Action and employee tracking
- Task scheduling
- Streamlined activity monitoring
- Automated reports